

**EMT-1 REGULATORY TASK FORCE
MEETING MINUTES
May 1, 2002
Host Airport Hotel
Sacramento, CA**

I. Introductions

A. Self-introductions were made.

MEMBERS PRESENT	EMSA STAFF PRESENT	ALTERNATES PRESENT	MEMBERS ABSENT	ALTERNATES ABSENT
Ray Casillas	Sean Trask	Jean English	Nancy Casazza	Patrick Brown
Elaine	Richard	Bruce Kenagy	Bob Cordray	
Dethlefsen	Watson			
Donna			Bruce Haynes	David Nevins
Ferracone				
Pat Kramm			Byron Parsons	Debbie Notturmo
Tom McGinnis			John Pritting	Karen Petrilla
Debbie Meier			Marco Randazzo	
Debi Moffat		Guests	Bob Repar	
Dan Paxton		Fred Claridge	Susan Smith	
Veronica				
Shepardson				
John Tysell				
Luann				
Underwood				
Kevin White				
Todd Wilhoyte				

II. Minutes

Approved with the following change, per Kevin White, delete Kevin White's name to Item V A. 4 of the April 3, 2002 minutes from the list of people that are not reimbursed for travel by their representative group.

III. Agenda

Approved as written.

IV. Old Business:

A. EMT-I Certification Examination:

1. The Task Force Members Present decided to move forward with certification examination selection process even though some of the Task Force members were not present.
2. The Task Force members voted through a secret ballot to determine which testing vendors the Task Force would select. The outcome of the ballot was National Registry – 7 votes, Chauncey – 4 votes, Prometric – 1 vote, and Cooperative Personnel Services – 0 votes, Abstain – 1.
3. A motion was made by Ray Casillas to eliminate Cooperative Personnel Services and Prometric and narrow the field to National Registry and The Chauncey Group. The motion was seconded by Todd Wilhoyte and the vote was unanimous in favor of the motion, the motion carried.
4. The Task Force then discussed creating a sub-committee to develop a list of issues/questions for the remaining vendors to respond to. This list would then be sent to the remaining vendors to address in writing. The sub-committee members are: Kevin White, Elaine Dethlefsen, Debi Moffat, Sean Trask, Luanne Underwood, and Tom McGinnis.

5. The sub-committee will have a conference call tentatively set for May 9, 2002 at 13:00 hours. Sean will set up the conference call and confirm with the sub-committee members. If necessary, the sub-committee will have a face-to-face meeting sometime after the conference call.
6. The sub-committee will then obtain this information and forward it to the EMS Authority who will make the final decision as to which testing organization to select.

B. Committee Report: EMT Approving Authority:

1. Section 100070, Teaching Staff
 - a. The Task Force members present unanimously agreed that a medical director should not be required in California Regulations as recommended in the DOT's National Standard Curriculum because the medical director's role is to address questions pertaining to EMS system policies, procedures and protocols. Since California is divided into 32 local EMS systems, the Task Force members felt that these questions and issues should be forwarded to the local EMS medical director.
 - b. The Task Force members present unanimously agreed to keep the Program Director language the same as in current regulations.
 - c. The Task Force members present unanimously agreed to keep the Program Clinical Coordinator the same with the exception of the description of the paramedic qualification. In the current regulations, the paramedic qualification is described as an EMT-P currently certified in California. The change will be a paramedic currently licensed in California.
 - d. The Task Force members present unanimously agreed to add EMT-Is to the list of minimal qualifications to be a Primary Instructor and to delete the requirement to teach no less than 50 percent of the course. Aside from these changes, the remaining language is the same.
 - e. The Task Force members present unanimously agreed to keep the current language regarding teaching assistants the same. There was some discussion as to changing the Teaching Assistant's title. But it was agreed to keep the title the same because some teaching institutes might use classify teachers and assistants differently with different titles.
 - f. This meets the Task Forces Objective Number 7, Training Program Staff Requirements/Qualifications.
- C. The Task Force requested that copy of Chapter 2 of Division 9, Title 22 with the changes that the Task Force agreed to be developed. Sean will draft a copy for the Task Force.

Next meeting will be June 5, 2002 at the Burbank Holiday Inn in Burbank, from 10:00 AM to 4:00 PM.

Recorder: Debi Moffat